

ARLINGTON PUBLIC SCHOOLS

In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:

***Arlington School Committee
Standing Subcommittee: Budget
Wednesday, March 1, 2017
6:00 PM***

*Arlington High School
School Committee Room
869 Mass Avenue, 6th Floor
Arlington, MA 02476*

Open Meeting

Public Participation

Approve draft minutes from 1/25/2017

FY 2018 Budget discussion

- *Proposed cuts, additions*
- *Use of Circuit Breaker?*

Update on new federal guidelines on financing of group home residents education and possible budgetary implications.

Old business

New business

Adjournment

The listings of matters are those reasonably anticipated by the Chair; which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.

Submitted by Kirsi Allison-Ampe, MD



Town of Arlington, Massachusetts

Adjournment



Town of Arlington, Massachusetts

Approve draft minutes from 1/25/2017

ATTACHMENTS:

Type	File Name	Description
<input type="checkbox"/> Minutes	Budget_Subcommittee_Draft_Minutes_2017-01-25.pdf	01 25 2017 Budget Subcommittee minutes

DRAFT MINUTES

Budget Subcommittee
Arlington School Committee

Meeting Minutes
Monday, January 25th, 2017, 5:30 p.m.

Attendance

Subcommittee Members: Kirsi Allison-Ampe M.D., , Len Kardon, Paul Schlichtman
(arrived 5:40pm)
District Leadership: Kathleen Bodie, Ed.D., Laura Chesson, Ed.D. Diane
Johnson

The meeting was called to order at 5:30 p.m.

1. There was no public participation.
2. Draft minutes of January 10th, 2017 were approved.
3. FY2018 Budget:

Since our last meeting, the administration has done a very intensive look at the budget, looking for places where money could be saved. They presented a list of cuts totaling potential savings of \$730k. They also presented a list of potential additions that could be funded from these savings, based on the FY2018 priorities that have already been discussed.

Some clarifications to their lists follow.

Cuts:

- Student Data professional and tech services was funding for consultants, not needed now
- Stipend reductions are to be a lump sum of 60k, not earmarking specific areas yet
- Kindergarten TAs are being cut in various amounts so that the aid per classroom is equal across the district

Budget Priorities/additions:

- Salary for elementary teachers is changed to actual amount seen in FY2017
- Assistant principals line item is really intended to be “assistance to principals” and will take a variety of forms, including part-time assistant principals, as well as other administrative help
- Dean for AHS not added back, but several things will ease pressure on administration:
 - new Director of Wellness & Guidance will offload some work currently done by deans
 - Some administrative work will be outsourced
 - A portion of extra teachers at AHS (~ 0.2-0.4 out of 2.0 FTE) will be administrative support

DRAFT MINUTES

4. Discussion: use of Special Education Circuit Breaker in funding FY2018 budget

The administration would prefer that the circuit breaker remain untouched, but there is still interest from the subcommittee in potentially using a small portion of the circuit breaker. However, for two reasons (the new proposal of cuts and additions, and the lack of a specific proposal for circuit breaker use this year and next), the subcommittee opted not to forward a specific recommendation to the full School Committee at this time. Rather we will bring up the idea again and see what is the sentiment of the full committee given the administration's new proposal.

5. Capital expenses

The capital plan process as well as current APS projects on the capital plan were reviewed. Capital plan submissions are due at the end of August. They include things needed urgently (in the next year) and things needed 5 years out.

Notes on specific items:

- Bishop and Hardy need bricks resealed every 10 years, they are scheduled to be done around 5 years apart
- Conversion of science classrooms to regular ed classrooms (Dallin, Brackett) has been on list for a couple years, needed to make classrooms a better environment for students
- Playground upgrades include a study to determine needs and then funding to address them in subsequent years
- Current funding for tech does not allow for replacement cycle of less than 5 years

Going forward, members of the subcommittee would like the School Committee to see the Capital plan list once available in the fall.

6. Warrant update: establishing Special Education reserve account, transfer of funds

KB has emailed Doug - she's going to call tomorrow

7. Budget Outreach

Scheduling:

- Thompson - can't do 2/8, maybe 3/8, 4/12, 7pm, can invite others
- Bishop - next mtg 2/8, or 3/8, 7pm or 8pm — Paul
- Stratton - 2/8 is too busy, 3/8 or later?
- Dallin - Bill already did presentation for us
- OMS - have told me they want to do it but I haven't heard back — Bill and me
- should we do one in SC room, maybe even with ACMI? Subcommittee thinks yes

8. Meeting adjourned at 6:45 pm.



Town of Arlington, Massachusetts

FY 2018 Budget discussion

Summary:

- Proposed cuts, additions
- Use of Circuit Breaker?

ATTACHMENTS:

Type	File Name	Description
▢ Budget Document	FY_18_Budget_Explanation_2_20_17.xlsx	FY 18 Budget Explanations 2 20 2017
▢ Budget Document	Administrative_Stipends_(1).xlsx	Admin Stipends
▢ Budget Document	Circuit_Breaker_Reimbursement_-_History_with_FY_18_estimate_(1).xlsx	Circuit Breaker Reim History

Sect	Page	Category	Account Number	Explanation	Amount Actual	Projection	Total
4	2 of second set of 3	Medical Services	2456830/83101/2320	Medical Services-Professional Nursing	17,925.50	30,000.00	47,925.50
4		Medical Services	02456830/81111/2320	Medical Services - Salary - Nurse	22,031.00	30,000.00	52,031.00
							99,956.50
							-
4	page 3 of second set of 3	OD Tuiton residential	6851	Out of District Tuitions			53,780.00
6	page 3 of 3		6851	Circuit Breaker			1,796,856.00
6	page 1 of 3	Summer Programs	6584	Special Education- 0 in FY 18;	WHY DIFFERENT	May be funded out of other sour	
7	page 1 of 3	Summer Programs	81119	153,000 in FY 18			
				There are two codes for SPED summer programs - 6584 and 6854			
6	Page 3 of 3						
6	Page 3 of 3	Business Office	6920/1410	Copier contract -Negotiated contract less than anticipated (\$48,875)			81,385.00
		Business Office	6920/1410	Cut printing by \$7,500			7,500.00
				Total reduction = \$56,375			
7	Page 1 of 3	Administrative Stipends - See spreadsheet					
7	Page 2 of 3-LEGAL	FY 17 BUDGET	EXPENDED as of Feb 21				
	6905-83102/1430	150000	66875	Deutsch Williams, Stoneman, Chandler			
	6866-83102/1430	150000	42928	Stoneman Chandler & Miller			
	6905-87601/1435	102000	0				
		402000	109803				

[illegible]

ADMINISTRATIVE AND LEADERSHIP STIPENDS

\$81,951	AMINISTRATIVE STIPENDS	81215								
Program	Description	Amount	Section	Page	Comments		FY 17 Budget	FY 17 Stipends paid as of 2/21		
6507	High School Admin	\$ 18,300.00	8	1				1,384.56	soc wrkr	6833
6568	Management Supervision	\$ 17,121.00	8	3				3,475.32	guidance	6557
6566	Management	\$ 13,607.00	8	9				5,714.28	math suppo	6578
6506	Elementary	\$ 10,500.00	8	27				5,992.92	HS admin	6566
6578	Math RTI	\$ 10,000.00	8	27				7,485.36	OTT admin	6566
6557	Guidance	\$ -	8	31	\$23525-23525(Restruc)					
6833	Soc Wrkr	\$ 1,423.00	8	35	minus \$3,000 (restruc)			24,052.44	As of 2/21	
6900	School Committee	\$ 5,000.00	8	41						
6960	Facilities Management	\$ 6,000.00	8	46						
Total	Administrative Stipends	\$ 81,951.00								
\$ 72,074	LEADERSHIP STIPENDS	81210								
Program	Description	Amount	Section	Page	Comments		FY 17 Budget	FY 17 Stipends paid as of 2/21		
6507	HS Secondary	\$ 5,500.00	8	1				2,538.36	HS Secondar	6507
6518	Family/Consumer Science	\$ 4,312.00	8	1				2,463.96	Family/Cons	6518
6557	Guidance	\$ 5,749.00	8	9				6,922.32	Guidance	6557
6566	Management/Supv	\$ 795.00	8	9				454.32	Mangemt Su	6566
6800	PK sped	\$ -	8	26				1,615.44	PK Sped	6800
6760	C & I Reading	\$ 10,392.00	8	28				5,988.56	CI Reading	6760
6548	PE	\$ 14,748.00	8	31				7,347.12	PE	6548
6557	Guidance	\$ 11,498.00	8	3				6,922.32	HS Guidance	6557
6839	Team Chairs sped	\$ 19,080.00	8	36				9,663.90	Sped Team c	6839
Total	Leadership Stipends	\$ 72,074.00						43,916.30		

HISTORY

CIRCUIT BREAKER REIMBURSEMENTS

FY	Students (Prior Year)	Eligible Expenses	Foundation	Net claim	Indicator	% Reimb	Total Adj Reimb	4 Q Payments
12	67	4,543,679.00	2,490,834.00	2,052,845.00		68.70%	1,410,471.00	352,618
13	72	4,822,899.00	2,763,036.00	2,059,863.00		74.50%	1,536,592.00	384,148
14	76	5,280,304.00	3,058,656.00	2,221,648.00		75.00%	1,666,231.00	416,558
15	81	6,057,320.00	3,333,344.00	2,723,976.00		73.50%	2,002,790.00	500,698
16	82	5,972,071.00	3,418,436.00	2,553,635.00	54,690.00	75.00%	1,928,899.00	482,225
17	72	5,500,084.00	3,041,640.00	2,458,444.00	73,865.00	70.00%	1,743,076.00	435,769
18	89	6,910,550.26	3,792,272.00	3,118,278.26		70.00%	2,182,794.78	Estimated



Town of Arlington, Massachusetts

Update on new federal guidelines on financing of group home residents education and possible budgetary implications.

ATTACHMENTS:

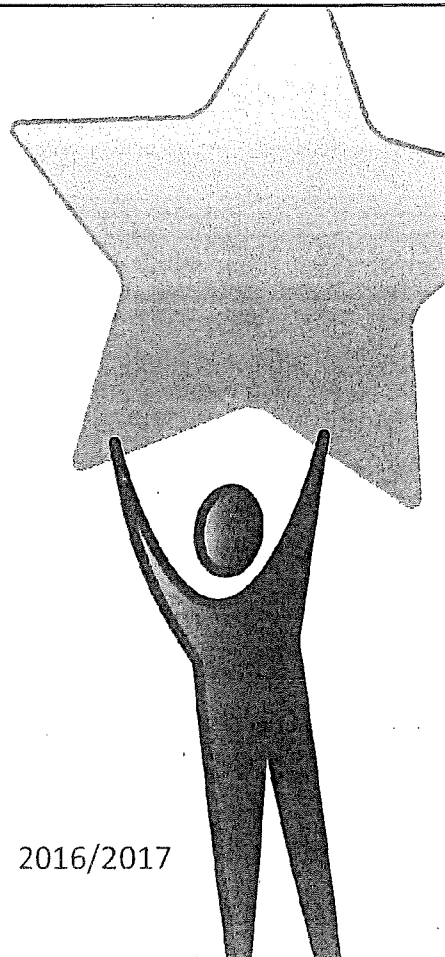
Type	File Name	Description
<input type="checkbox"/> Budget Document	HOMELESS_EDUCATION_Guidelines_for_Budget_subcommittee_03_01_2017.pdf	Homeless Education Guideline

McKinney-Vento Homeless Education

An overview

Massachusetts Department of
**ELEMENTARY & SECONDARY
EDUCATION**

2016/2017



McKinney-Vento Homeless Education Assistance Act

- ★ 1987 Stewart B. McKinney Homeless Assistance
- ★ 1990 Amended to remove barriers to education
- ★ 1994 McKinney-Vento
Homeless Education Assistance
- ★ 2002 No Child Left Behind (NCLB)
- ★ 2015 Every Student Succeeds Act (ESSA)



The Law

- ★ Definition - Who is Homeless?
- ★ Educational Rights of Students Who are Homeless
 - School Selection & Enrollment
 - Transportation
 - Equal Access & Comparable Services
 - Nutrition
 - Title I
- ★ Role of the Homeless Liaison
- ★ The role of the State Coordinator
- ★ Small competitive grant program.



Definition: Who is Homeless?

Anyone who lacks fixed regular and adequate nighttime residence.

- ★ This includes:
 - Shelters and motels or on the street: cars, parks, ...
 - Doubling up with friends or relatives
due to loss of housing, economic hardship, or similar reason
 - Migrant children in these living arrangements



How many students are homeless?

2015/16 by the numbers

• Shelters	6,010
• Motels	2,795
• Doubled up	8,946
• Unaccompanied	987
• Unsheltered	151
• Awaiting Foster Care	2,337

★ Total 21,226



Why McKinney-Vento?

★ Homelessness is often accompanied with

- Food insecurity, lack of medical, dental, and mental health services, loss of connection to family, friends, community

★ Homelessness impacts

- Whole family, school attendance, the ability to focus and learn, educational gaps due to high mobility, behavior

★ Homelessness also impacts the teacher, classmates and the others in the school.



Homelessness rarely happens over night....

It is usually a culmination of many other issues.

- ★ Family has experienced a job loss or cut in income.
- ★ Family skips paying bills or meals...and then rent.
- ★ Family moves in with friends or relatives.
- ★ Family seeks shelter.
- ★ Family may be transferred to another shelter.
- ★ Family finds stable housing.



Some Causes of Family Homelessness

- Foreclosures/Evictions
- Lack of affordable housing
- Poverty/unemployment/low wages/high bills
- Lack of support systems
- Changes/cuts in public assistance
- Domestic Violence
- Substance abuse
- Mental health issues
- Health problems
- Lack of education

(often in combination)



Behaviors and Responses

- Extremely withdrawn
- Lack appropriate boundaries
- Hoarding/not sharing
- Depression
- Independent/mature beyond their years
- Aggressive behavior
- Developmental delays
- Sleeping/eating Issues



Impact of homelessness on learning

- Educational gaps
- May have attended many schools
- Frequently absent or tardy
- May lack supplies, may not have anywhere to do homework
- Poor/inconsistent medical, dental, mental health care
- Distracted/worried and not able to focus



Educational Rights of Homeless Students

★ School Selection & Enrollment

★ School of Origin

- Presumed to be in the child's best interest
- School last attended
- School attended when student became homeless
- Designated receiving school for all feeder schools
- Enrolled means enrolled and attending
- Transportation thru the end of the year in which housing is obtained



Educational Rights of Homeless Students

★ Immediate enrollment

- With or without documentation
 - Academic records health records
 - Residency/shelter Special education records
 - Discipline Guardian ship
- Emergency Contact
- Unaccompanied homeless youth
 - including out of school youth
- NOT directory information
- Parent's/youth's right to appeal a district's decision



Educational Rights of Homeless Students

★ Equal Access & Comparable Services

- School courses, events, extracurricular activities, summer school
- Student support services
 - E.g. Special Education, Gifted & Talented
- Preschool, Alternative Education
- Charter schools, vocational schools, school choice

★ Nutrition - Free lunch and breakfast

★ Title I

- All Title I services in the district
- Address the needs of homeless students



The Role of the Homeless Education Liaison

- ★ Identification & Enrollment
- ★ Access to services
 - they are eligible for including preschool and Head Start programs
- ★ Provide Information and referrals
 - health, dental, mental health and other community based services
 - their children's educational opportunities and
 - meaningful opportunities for parental involvement
- ★ Public Notice of the educational rights

Massachusetts Department of Elementary and Secondary Education



The Role of the Homeless Education Liaison

- ★ Facilitate Enrollment Disputes
- ★ Provide training to district staff
- ★ Unaccompanied youth are enrolled
 - Provided with college and career counseling
- ★ Coordinate and collaborate
- ★ Provide reliable data
- ★ Provide verification of homelessness for HUD funded programs

Massachusetts Department of Elementary and Secondary Education



The Role of the State Coordinator

- ★ Gather comprehensive information (needs assessment)
- ★ Develop a state plan
- ★ Collect data requested by the Secretary of Education
- ★ Coordinate and collaborate with educators, service providers, liaisons, community organizations
- ★ Provide technical assistance and monitoring of districts/local educational agencies
- ★ Provide professional development for liaisons, district staff
- ★ Respond to parent and students to ensure their rights, including the right to appeal
 - Homeless Education Grant Program

Massachusetts Department of Elementary and Secondary Education



Homeless students...

- ✧ Bring many strengths
 - resilience
 - survival skills
 - determination
 - ability to prioritize needs

But they also have many needs –
many that schools can address and
some we cannot.



What can Schools do?

- ✧ Predictability
 - Daily routines
 - Avoid sudden changes in the classroom
 - Consistent rules and expectations
- ✧ Mentoring, daily check ins
- ✧ Engaging in group activities
- ✧ Sports
 - community service learning
 - afterschool clubs, student newsletter...
- ✧ Focus on student strengths



What schools can... and cannot...offer

What schools can offer

Safety
Day shelter
Free lunch/breakfast
First aid
Guidance and support
College/career counseling
Showers/Washing machines
Education
Peers/social connections

but cannot offer

24 hours safety
Housing
Food 7 days/week
Medical services
Therapy/family
mediation
Cash /SNAP benefits
Job training for parent



Best Practices

- ★ Identification, the key is training.
 - ★ Who: enrollment staff, guidance, principals, nurses
 - ★ Awareness building: district, community
- ★ Public Notice
 - ★ Student handbooks, posters and brochures



Best Practices

- ★ Enrollment
 - Enrollment forms cite McKinney-Vento or families in transition?
 - Uniforms and school supplies
 - Current classroom portfolios
 - Transitions around breaks
- ★ Student Support Services
 - ★ Collaboration with Title 1, sped, EL, ..
 - ★ 21st Century, Afterschool/Out of School,...



Best Practices

- ★ Collaboration and Outreach
 - ★ Medical, mental, and dental health
 - ★ Food Pantries & Clothing Banks
 - ★ Local transportation
 - ★ Local housing advocates
 - ★ Local enrichment opportunities
 - ★ Public libraries
 - ★ Municipal Parks and Recreation
 - ★ YM/YWCAs, Boys and Girls, Out of School Time Providers

Schools can do a lot but not everything...



Looking for more information?

- ★ National Center for Homeless Education
NCHHE, serve.org
- ★ National Association for the Education of Homeless
Children and Youth
naehcy.org/
- ★ National Runaway Safeline
1800runaway.org
- ★ Massachusetts Coalition for the Homeless
mahomeless.org

Educational Stability Team Office of Student and Family Support

- ★ Website <http://www.doe.mass.edu/mv/>
- ★ Sarah Slaughterback, Homeless Education State Coordinator
781-338-6330 sslaughterback@doe.mass.edu
- ★ Elizabeth Harris, Foster Care Point of Contact
781-338-6310 eharris@doe.mass.edu
- ★ Christine Cowen, Migrant & Military Education Specialist
781-338-6301 ccowen@doe.mass.edu



Town of Arlington, Massachusetts

Submitted by Kirsi Allison-Ampe, MD